



Beechwood

Golf & Country Club

Tournament Planner

*“Your guide to organizing a successful
golf tournament”*

www.beechwoodgolf.com

Welcome

Our mature golf course of traditional design, has been a favourite golf venue for tournaments since 1960. Our unique banquet facilities provide a warm and friendly atmosphere for your banquet and post golf activities.

The information in this planner will assist you in organizing a successful event. If you have any special requests or alternate ideas, please be assured that we will do everything possible to accommodate you.

*Star Sanders
Special Events Coordinator
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1-866-883-3663*

*John White
Director of Golf
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Checklist

The organizing of a golf tournament involves a great deal of work and preparation. The following information in this tournament planner will assist you in organizing a successful event. There are many different kinds of tournaments and this is just a general outline. Beechwood staff will assist you with the various tasks included in this planner.

Getting Started

- *select the type and format of the tournament*
- *determine the number of participants expected*
- *select a date and time for the tournament (confirm with golf course)*
- *establish a working committee if necessary*
- *establish a budget to determine the cost of entry*
- *the entry fee may include:*
 - *green fee*
 - *power car*
 - *meals & gratuity (dinner, lunch, etc.)*
 - *refreshments*
 - *prizes*
 - *charitable donation*
 - *administration costs*
 - *tournament gift*

- *successful tournaments ensure all entry tickets are sold well in advance*
- *create flyers and posters with all information to be distributed*
- *advertise for the tournament*
- *establish entry deadline including method of payment*
- *review tournament and golf course rules*
- *determine any special contest to be run that day, i.e. closest to hole*
- *solicit sponsors for prizes or hole in one contests*
- *order special handouts 4-6 weeks prior to event if required, i.e. bag tags*
- *order trophies or plaques*
- *select the type of meal and approximate time*
- *co-ordinate the set up of the golf course with the golf course staff*
- *organize starting times and pairings providing a copy to golf course seven days in advance*
- *purchase prizes*
- *contact media*
- *prepare scorecards and scoresheets*

Services

Tournament Tickets

Beechwood can provide numbered tickets complete with a tear off green fee stub and dinner stub at no charge. It is recommended tickets be used to ensure a complete pre-sale of the tournament.

Starting Time Sheet

Starting time sheets are provided with the corresponding tee off times for each foursome.

Registration Table

A registration table and chairs will be provided.

Information and Rules Sheets

Individual hand out sheets with information on the days events.

Ie. Special contests, dinner time, etc.

The rules of the competition can also be provided if required.

Power Car Signage

Signs that include the name of the tournament as well as individual participant names will be personalized on each power golf car provided the club receives a list of names and car assignments at least five days in advance.

Hole In One Prizes

Hole in one prizes can be made available for the cost of the insurance

Closest to the Hole Contest

Personalized signs can be provided on each par three, and they will be picked up and included in your tournament winners summary at the end of the day.

Longest Drive Contest

Personalized signs can be provided on one or more long drive holes and included in the tournament winners summary as indicated above.

Half Way House

Refreshments and food services are available after nine holes at the clubhouse. Beverage & Food coupons are provided.

Refreshment Cart

This cart travels the golf course offering a variety of beverages.

ie. beer, juice, water, soft drinks, etc., as well as light snacks. Once again this service is dependant upon the group size and time of season.

Starters and Marshals

Both starters and marshalls are on duty, where necessary to ensure that all tournaments run smoothly.

Scoring

Computer scoring can be provided; print outs tabulate both gross and net scores, as well as hole by hole scores for skin games. A tournament winners summary will also be provided.

Score Sheet

Score sheets will be provided if the tournament wishes to do it's own scoring manually.

Prize Table

The pro shop can assist the tournament in customizing a prize table. Substantial savings can be offered towards the purchase of pro shop prizes, which in turn can be exchanged by the winners for different clothing sizes or colours, or for golf equipment of equal value.

Gift Certificates

Beechwood gift certificates can be personalized for the tournament and used on the prize table. They are also ideal prizes for the long drive and closest to the hole contests.

**Please note that logos can be included on all printed material.*

The staff at Beechwood Golf and Country Club wish to make your day the most enjoyable it can be.

Please feel free to consult us regarding any special requests, and we will do our best to accommodate you.

Specialized Services

Tournament Gifts

The pro shop has access to many companies that provide tournament momentos and giveaways. Logo shirts, balls, hats, towels, etc. are all possible at competitive prices.

Bag Drop and Parking Lot Assistance

There is a bag drop in front of the clubhouse for convenience in removing clubs from cars. Arrangements can also be made to have assistance in the parking lot for unloading of clubs.

Pin Placement Sheets

This service can be arranged upon request.

Club Cleaning and Storage

Either of these services can be arranged upon request.

Video and Photography

Tournament play can be taped by video camera and replayed during cocktail hour and dinner. Likewise, photo momentos of the day can be provided.

Hole Sponsor Signs

The club would assist in either the production or placing of sponsor signs on the golf course.

Across The Pond Shot

Always a good idea after golf for additional fundraising or just plain fun!

All of the above specialized services can significantly enhance a golfer's experience at a tournament. If you wish to add any, or all of these unique services to your tournament, Beechwood's director of golf John White, will provide a quote on costs.

Dress Code

Tournament Participants

Our staff are required to ensure that all golfers adhere to the following dress code. Please take a moment to read these to avoid any misunderstandings on the day of your tournament.

Players are required to wear proper golf attire both on the golf course and in the clubhouse.

Also, Beechwood staff have the discretion to refuse anyone who are not suitably dressed, or do not meet the following general guidelines:

Thank you

Acceptable

- Mens golf shirts must have collars & sleeves
(golf style mock turtlenecks are acceptable)**
- Ladies golf tops must have collars and, or , sleeves**
- Casual slacks or shorts of appropriate length**
- Golf shoes, must be soft spikes, or any type of flat soled
Athletic shoe**

Not acceptable

- No tank tops, mesh shirts, numbered jerseys, or t-shirts
- sorry ladies no halter tops or spaghetti straps**
- No blue jeans (pants or shorts), athletic suits, gym shorts, track
pants, cut-offs, or, anything torn or tattered**
- No soccer or baseball shoes
- they can make a mess of any green**

** The discretion of the management and staff is to be respected. **

Beechwood Golf Price list ~ 2010

Green Fees

Weekday	9 holes	\$27.00
	18 holes	\$45.00
Weekend & Holidays	18 holes	\$52.00
Twilight (after 2:00 p.m.)		\$39.00
2-ball (9 holes after 3:00 p.m.)	with meal	\$15.00
	without meal	\$17.00

Power Cars

9 HOLES	\$18.00
18 HOLES	\$30.00

Pull Carts

9 HOLES	\$3.00
18 HOLES	\$5.00

Guest Clubs

9 HOLES	\$15.00
18 HOLES	\$25.00

Taxes extra

***Tournament package pricing will be quoted based on the number of golfers, day of the week, meals required etc.**

Tournament Packages

The “Weekend” Shotgun

Includes:

18 holes of golf, shared use of a power car, halfway food item and non-alcoholic beverage, steak or prime rib dinner and all services.

\$11,400.00 taxes not included

Minimum 120 players- Maximum 144 players

The “Weekday” Shotgun

Includes:

18 holes of golf, shared use of a power car, halfway food item and non-alcoholic beverage, steak or prime rib dinner and all services.

\$9,900.00 taxes not included

Minimum 120 players- Maximum 144 players

Weekend Tournament

Includes:

18 holes of golf, shared use of a power car, halfway food item and non-alcoholic beverage, steak or prime rib dinner and all services.

\$84.95 per person- Primetime

\$79.95 per person- After 12:00 p.m.

Weekday Tournament

Includes:

18 holes of golf, shared use of a power car, halfway food item and non-alcoholic beverage, steak or prime rib dinner and all services.

\$74.95 per person

Note: Tax and Gratuities Not Included

FUNCTION SHEET

(This is a working copy to give us as much information as possible.)

To be completed with Beechwood representative.

Tournament Name: _____ Date: _____

Contact: _____

Address: _____

City: _____ Prov. _____ PC _____

Phone No.'s Work: _____ Home: _____

Fax: _____ email: _____

Starting Time Requested: _____ Format(golf): _____

No. of Golfers: _____ No. of Carts: _____

Scoring: _____ Cart Signs _____ Dress Code _____ Hole Sponsor Signs _____

Closest to the Holes: _____

Longest Drive: _____

Registration Table: _____ Location: _____

Prize Table: _____ Prize budget: _____

Meal

Breakfast: _____ No. _____ Item: _____

Lunch: _____ No. _____ Item: _____

Dinner: _____ No. _____ Item: _____

Time of Meals: _____

Gratuities: _____ 1/2 way House Tickets _____

Beverage Coupons: _____

Host Bar _____ Special Instructions: _____

Method of Payment: _____

Tournament Rules

Tee Times:

All tournaments are provided starting times; players must be ready to tee off fifteen minutes prior to their assigned starting time.

Golf Equipment:

Each player must have a set of clubs A limited no. of rental sets are available.

Alcoholic Beverages:

Personal coolers and thermoses, and unauthorized alcoholic product are strictly prohibited. The Beechwood refreshment cart licenced by the L.L.B.O. will be available as required. Individual Beechwood coolers are available at the bar.

Avoid Slow Play:

It affects everyone's game - not just yours.

Do not take more than one practice swing.

Lost ball: drop another if original ball not found in three minutes.

Nine holes should be played in a maximum of two hours and fifteen minutes.

Eighteen holes in a maximum of four and one-half hours.

Players unnecessarily exceeding these times will be asked to leave the course.

Power Golf Cars:

Maximum two riders per car.

Rental Party is responsible for any damage.

Do not drive on tees, or within 25 feet of greens.

Return keys to Pro Shop immediately following golf.

Half Way House:

Located at the clubhouse.

Food - hamburgs, hot dogs, sandwiches and beverages - pop, juice, beer

-all ready to go.

Maximum stop - 5 minutes between nines.

Golf Etiquette:

Replace divots on tees and fairways.

Repair ball marks on greens.

Rake sand traps after use.

Please Note:

Persons not obeying the rules or the directions of either the starter or the course ranger will be asked to leave.

Tournament Contract

Beechwood Golf & Country Club

4680 Thorold Townline Rd., Niagara Falls, Ontario L2E 6S4

(905) 680-4653 1-866-883-3633

Fax: (905) 680-2992

Email: info@beechwoodgolf.com

Tournament Date: _____

Name of Tournament: _____

Convenor(s): _____

Name: _____

Telephone No.: _____ Telephone No.: _____

Home: _____ Home: _____

Work: _____ Work: _____

Fax: _____ Fax: _____

Email: _____ Email: _____

Mailing Address _____

Postal Code: _____

Maximum No. of Golfers: _____ Power Cars: _____ Format: _____

Starting Times: _____

No. of Meals	Breakfast ½way House	Lunch Beverage Coupons	Dinner Food Coupons
	_____	_____	_____

Prices:

Green Fees _____

Power Car _____

Pro Shop Purchases _____

Scoring Fee _____

Meals _____

Beverage Coupons _____

Food Coupons _____

Package Price \$. **per person** All fees/charges include applicable taxes

Terms and Conditions of Booking

Golf Function

Convenor agrees:

- i. That the maximum number of golfers set out above is deemed guaranteed by the convenor.*
- ii. To deliver to Beechwood the final starting time sheet/tee groupings at least 10 days prior to the tournament date and to be charged the draw sheet number or more. Tee times not filled on the starting sheet will be released. Final numbers to be guaranteed 72 hours prior.*
- iii. That the maximum number of golfers that Beechwood can accommodate is indicated above.*

Meal Function

Convenor agrees to:

Confirm to Beechwood, 10 days prior to function, the number of guests expected to attend, which number is deemed guaranteed by the convenor. Gratuities are extra and not included in quoted food and beverage prices.

Deposit & Cancellation Policy

The sum of \$10.00 per person is required in advance. Our cancellation policy for deposit refund is 60 days prior after which the Convenor acknowledges that the deposit will be applied towards the final bill and that it is non-refundable. Beechwood reserves the right to release space if deposit is not received to reserve your date.

Method of Payment

Beechwood shall be paid as follows:

Cash _____ Cheque _____ Debit Card _____ Visa _____ Master Card _____

Dress Code/Tournament Rules

The convenor agrees to advise all tournament participants prior to the date of the tournament of the dress code and tournament rules as provided by Beechwood.

L.L.B.O. Alcohol Regulations

The convenor agrees to advise all tournament participants prior to the date of the tournament that it is illegal to bring unauthorized alcohol to Beechwood, or, to consume alcohol in any unlicensed area of the golf club.

Breach of Terms & Conditions

In the event that the convenor breaches any of the terms and conditions of this agreement, convenor agrees that the deposit shall be forfeited to Beechwood. Further, convenor acknowledges that notwithstanding the forfeiture of the said deposit, Beechwood reserves the right to pursue its rights and remedies for any losses sustained by it as result of the breach.

I, _____, Convenor, acknowledge having read the agreement set out above and accept the terms and conditions therein stated.

Convenor's Signature

Date: _____

Authorized Beechwood Signature

Date: _____

Note: *Our cancellation policy is 60 days in advance of the function.*

Tournament Starting Time Sheet

Group: _____ Date: ___/___/____

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Tournament Halfway House

Available after 9 holes at the clubhouse

Sandwiches

Fillings: Egg Salad, Tuna Salad, Ham & Cheese, Turkey

\$4.00

BBQ

Burger, Hot Dog

\$4.25

Sausage, Chicken Breast or Peameal on a Bun

\$4.75

Note: Tax and Gratuities Not Included

Steak Dinner

Cook Your Own Over Natural Charcoal

All our Steaks are Choice 100% Canadian Beef...

The Beechwood Original

*Served to your Table Family Style
A Choice of Caesar or House Salad*

Buffet

*T-Bone Steak ~ Naturally Aged
Baked Potato
Molasses and Whiskey Baked Beans
Corn on the Cob
Garlic Toast
Coffee & Tea*

14 OZ. T-Bone Steak- \$23.95 Per Person

16 OZ. T-Bone Steak- \$27.95 Per Person

*If You Care To Add A Dessert
We can offer a variety of desserts*

\$2.50 ~ \$3.50

Note: Tax and Gratuities Not Included

Steak Dinner

Chef cooked Rib Steaks

All our Steaks are Choice 100% Canadian Beef...

*Served to your Table Family Style
A Choice of Caesar or House Salad*

Buffet

*Naturally Aged House Cut Ribeye Steak
Baked Potato
Molasses and Whiskey Baked Beans
Corn on the Cob
Garlic Toast
Coffee & Tea*

10 OZ. Ribeye Steak- \$19.95 Per Person

12 OZ. Ribeye Steak- \$22.95 Per Person

*If You Care To Add A Dessert
We can offer a variety of desserts*

\$2.50 ~ \$3.50

Note: Tax and Gratuities Not Included

Prime Rib Dinner

Can be served either Buffet or Plated

*Served to your Table Family Style
A Choice of Caesar or House Salad
Fresh Rolls with Creamy Butter*

Prime Rib Au Jus- \$20.95 per person

*Chef's Choice of Potato
Chef's Choice of Vegetable
Corn on the Cob*

Coffee & Tea

*If You Care To Add A Dessert
We can offer a variety of desserts*

\$2.50 ~ \$3.50

Note: Tax and Gratuities Not Included

BBQ'D Chicken & Rib Dinners

***We only use Canadian Pork for Our Back Ribs
and Canadian Chickens***

*Served to your Table Family Style
A Choice of Caesar or House Salad
Fresh Rolls or Baguettes*

Half Chicken: \$18.95 per person

1/4 Chicken and 1/3 Rack of Ribs: \$19.50 per person

1/2 Chicken and 1/2 Rack of Ribs: \$22.50 per person

Full Rack of Back Ribs: \$25.75 per person

*Corn on the Cob
Baked Potatoes*

Coffee & Tea

*If You Care To Add A Dessert
We can offer a variety of desserts*

\$2.50 ~ \$3.50

Note: Tax and Gratuities Not Included

Pizza and Wings Buffet

Traditional Chicken Wings or Boneless Wings tossed in your choice of two of our house-made sauces:

Honey Garlic, Mild, Medium, Hot.

*Carrot and Celery Sticks
Blue Cheese Dip*

*Large Party Tray Style Pizzas
Choice of:*

*Pepperoni and Cheese
3 Cheese
Vegetarian
Meat Lovers*

\$14.50 per person

Prices based on 3 pieces per person and 5 wings per person!

*If You Care To Add A Dessert
We can offer a variety of desserts*

\$2.50 ~ \$3.50

Note: Tax and Gratuities Not Included

Pasta Bar

*Served to your Table Family Style
A Choice of Caesar or House Salad
Fresh Rolls or Italian Bread*

Buffet

Choice of Penne or Fusili with two of the following sauces:

*Roasted Tomato and Garlic
Basil Pesto
3 Cheese Alfredo*

Choice of Two of the Following Toppings:

*Marinated and Grilled Chicken Breast
Milk Italian Sausage with Bell Peppers
Traditional Meatballs
Classic Chicken Parmesan*

Coffee & Tea

\$17.95 Per Person

*If You Care To Add A Dessert
We can offer a variety of desserts*

\$2.50 ~ \$3.50

Note: Tax and Gratuities Not Included

Tournament Plated Dinners

*Choice of Family Style Caesar or House Salads
Fresh Rolls or Baguettes*

Roasted Salmon: \$16.95 per person

Roasted or Grilled Chicken Breast: \$17.95 per person

Above served with Chef's Choice of Vegetable and Potato

*Choice of Entree Applies to Entire Group
Vegetarian Options are Available*

*If You Care To Add A Dessert
We can offer a variety of desserts*

\$2.50 ~ \$3.50

Note: Tax and Gratuities Not Included

Beverage List

<i>Draught Beer:</i>	<i>10 oz. glass</i>	<i>\$2.26</i>
	<i>14 oz. glass</i>	<i>\$3.30</i>

Bottled Beer: *Domestic Brands* *\$3.35*

also available Premium Bottled Beer at a slightly higher price

Liquor ~ Bar Brands

Rye, Vodka, Gin, Rum *\$3.35*

Scotch *\$3.35*

Premium liquor and cocktails are available and priced according to our cocktail list.

A large selection of liquors are available and vary in price from \$3.35 to \$4.70

House Wine by the glass ~ Red or White

6 oz. Serving *\$3.43*

Soft drinks, juices, non-alcoholic beer, & bottled water are all available.

Prices do not include GST, LST & Gratuity

NOTE: All liquor and liquors are 1 oz. servings

Prices as of November 1, 2009. Prices subject to change.